

# COVID-19 Operations Written Report

| Local Educational Agency (LEA) Name | Contact Name and Title            | Email and Phone  | Date of Adoption |
|-------------------------------------|-----------------------------------|--|------------------|
| Lashon Academy City Charter School  | Sara Garcia-Director of Education | <a href="mailto:sgarcia@lashonacademy.org">sgarcia@lashonacademy.org</a><br>213-514-5767 | May 20, 2020     |

**Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.**

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

Lashon Academy City’s commitment is to provide an alternative means of education in the form of Distance Learning. While Distance Learning does replicate onsite learning, our teachers will deliver powerful instruction that allows all student to meet expected standards in an online environment. Lashon Academy City will offer a Blended Learning model, which includes both an Asynchronous Learning Environment as well as Synchronous, real-time engagements. Our Distance Learning Plan is designed to address the following impacts: Asynchronous learning to ensure the opportunity to learn for all students at any time, Synchronous engagements to support learning and socio-emotional well-being of all students through real-time engagements, limited and/or variable online access to technology and internet for some students, and extended flexible timeline for Distance Learning.

Over the course of this Distance Learning time period, our staff will partner with parents to engage students in experiences that stretch their understanding and expand how they approach new learning. Teachers will continue to carry forward their instrumental role in guiding, supporting, and challenging students to take on new responsibilities and to become excited about new learning.

Provide a description of how the LEA is meeting the needs of its English learners, foster youth and low-income students.

In order to support the learning needs of our English Learners, Foster Youth, and Low-Income students, teachers will monitor student progress through the activities that students engage in on the assigned digital platforms and/or paper packets. Teachers will provide daily, specific and constructive feedback for each student. Teachers will adjust lessons as needed to meet the learning needs of their students including, but not limited to, scaffolding instruction with EL support, extending timelines and due dates, providing options for phone check-in’s and communication with each student, and providing additional sessions with the students for small group instruction aimed at meeting their academic needs.

Additionally, the school will provide a “Positive 360” counseling and behavior support program, which is created by our school counselor and behavior team to support both students and families with the hopes of equipping families the the necessary tools and support for their overall well-being and success. Through these online services, they will offer online counseling appointments and behavior support. The aim is to provide tools, guidance, and social emotional support and resources and tips for parents and/or students to be successful during this time.

Our school community outreach coordinator is also available to provide translation services to parents, provide community resources for families needed support from community organizations, and work with foster students to make sure they have all the tools necessary to engage and actively participate in the Distance Learning Program.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Lashon Academy City has taken the following steps to continue to deliver high-quality distance learning opportunities:

Developed and implemented detailed curriculum learning pacing plans for distance learning TK-3<sup>rd</sup> grades.

Regular communication and support to meet the needs of our students, staff, and parents.

Developed a system of accountability for student learning through the implementation of a student engagement monitoring system and teacher reporting protocols.

Coordinated the continuation of all student services including, but not limited to, special education services, small group intervention sessions, and counseling and behavior support.

Continuation of grade level teacher collaboration meetings to create lesson plans for distance learning experiences for students in accordance with pacing plans to ensure students are meeting grade level standards and expectations.

Developed high-quality student learning experiences including online curriculum platforms, google classroom assignments, live teacher led learning sessions, enrichment activities including dance lessons and PE sessions, and virtual field trips for student learning.

Created developmentally appropriate videos regarding self-regulation, anxiety and/or wellness strategies that students can practice.

Created counseling lessons that students could complete at home based on current social-emotional curriculum.

IT department provided technology support and services for all families.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

Lashon Academy City is serving non-congregate meals. Families may pick-up breakfast and/or lunch via a “Grab-n-Go” system. This system takes into account social distance protocols by creating proper spacing for any line that may develop, tables are spaced six feet apart and properly cleaned and sanitized with additional hand washing stations available to staff.

Lashon Academy City staff that are serving meals follow all COVID-19 prevention and hygiene guidelines including staying home with sick, washing hands for at least 20 seconds prior to handling or distributing food, avoiding touching eyes, nose, and mouth, and cleaning and disinfecting high touch surfaces.

In order to ensure that parents, guardians, and students are aware of the availability of meals, Lashon Academy City communicated in multiple languages the availability of meals as widely as possible. Communication included, announcement via our parent communication system, parent email blasts, social media messages, automated phone calls, and our community outreach coordinator worked with nearby community organizations to publicize.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

Lashon Academy City's Community Outreach Coordinator notified all families via our online communication system, social media accounts, and phone calls of all currently available resources in order to help families address the challenges they may be facing including child care, food banks, and other community resources provided by the county and state.

California Department of Education  
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